

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 11, 2015, WITH THE FOLLOWING MEMBERS PRESENT: ROBERT L. PROUD, VICE PRESIDENT, AND DAVID H. UIBLE, MEMBER. LET THE RECORD SHOW THAT COMMISSIONER HUMPHREY WAS ABSENT THIS DATE ON COUNTY BUSINESS. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 10:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

LET THE RECORD SHOW THAT THE FEBRUARY 11, 2015 REGULAR SESSION WAS VIDEO RECORDED AND IS AVAILABLE FOR PUBLIC INSPECTION MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME. IN ADDITION, THE REGULAR SESSION IS AVAILABLE FOR PUBLIC VIEWING THROUGH THE COUNTY GOVERNMENT WEBSITE AT <http://www.clermontcountyohio.gov/videos-bcc.aspx>.

IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 11-15/PAYMENT OF BILLS...ADOPTED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation that the Board of County Commissioners adopt **Resolution Number 11-15** resolving to approve payment to vendors **in the total amount of \$2,682,280.24** as set forth in the BCC Approval Invoice Report(s) For Checks Dated **February 11, 2015**, BCC Directed Pre-Paid Invoices Report(s), Vendor Invoice List Report(s), Items paid by Fund and Check Date Range Report and/or Procurement Card Transaction Report presented by the County Auditor on **02/09/2015**, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...AMENDMENT TO THE PURCHASE OF SERVICE AGREEMENT WITH THE VILLAGE NETWORK FOR THE PROVISION OF RESIDENTIAL TREATMENT SERVICES FOR SAME...14-1024-004...EXECUTED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute an Amendment to the Purchase of Service Agreement by and between the County of Clermont, Ohio, and The Village Network, 2000 Noble Drive, Wooster, Ohio 44691, previously ratified by the Board of County Commissioners on 11/05/14, for the provision of residential treatment services for children referred by the Department of Job and Family Services and/or Clermont County Juvenile Court, **which represents the modification of the provision of services from the Akron Residential Treatment Facility to the Salem Residential Treatment Facility located at 12616 Sharon Lynn Drive, Salem, Ohio 44460, as outlined in the revised Attachment A, attached thereto and made a part thereof, effective 11/25/14 through 06/30/15,** with all other terms and conditions of the original Purchase of Service Agreement to remain in full force and effect.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES/DIVISION OF CHILD SUPPORT ENFORCEMENT...IV-D CONTRACT WITH CLERMONT COUNTY COURT OF DOMESTIC RELATIONS FOR THE PROVISION OF MAGISTRATE SERVICES ON CHILD SUPPORT ENFORCEMENT AGENCY (CSEA) INITIATED OR NON-CSEA INITIATED IV-D CASES FOR SAME...15-0130-005...EXECUTED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute the IV-D Contract by and between the County of Clermont, Ohio, and Clermont County Court of Domestic Relations, 2340 Clermont Center Drive, Suite 200, Batavia, Ohio 45103 for the provision of magistrate services on Child Support Enforcement Agency (CSEA) initiated or non-CSEA initiated IV-D cases, on behalf of the Clermont County Department of Job and Family Services/Division of Child Support Enforcement, at the rate of \$84.25 per unit/hour, for an estimated 600 total units/hours, for an amount not to exceed \$50,552.08, for the period of 01/01/15 through 12/31/15, pursuant to and in compliance with the terms and conditions specified therein and contingent upon the issuance and receipt of a purchase order therefore.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...PURCHASE OF SERVICE AGREEMENT WITH ST. JOSEPH ORPHANAGE FOR THE PROVISION OF TRADITIONAL AND TREATMENT FOSTER CARE SERVICES, INDEPENDENT LIVING AND WRAP AROUND SERVICES FOR SAME...15-0206-001...EXECUTED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute a Purchase of Service Agreement by and between the County of Clermont, Ohio, and St. Joseph Orphanage, 5400 Edalbert Drive, Cincinnati, Ohio 45239 for the provision of Traditional and Treatment Foster Care Services, Independent Living and Wrap Around Services for children referred by the Department of Job and Family Services and/or Clermont County Juvenile Court, at the rates as identified therein, effective 01/01/15 through 12/31/15, pursuant to and in compliance with the terms and conditions specified therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES/OHIOMEANSJOBS-CLERMONT COUNTY...ANNUAL EQUIPMENT MAINTENANCE AGREEMENT AND EQUIPMENT MAINTENANCE RIDER WITH NEOPOST USA, INC. FOR ONGOING SUPPORT AND MAINTENANCE SERVICES FOR THE NEOPOST MAIL MACHINE FOR SAME...15-0130-002...EXECUTED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Edwin H. Humphrey, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute an Annual Equipment Maintenance Agreement and Equipment Maintenance Rider by and between the County of Clermont, Ohio, and Neopost USA, Inc., 10300 Alliance Road, Suite 107, Cincinnati, Ohio 45242, Remittance Address: 25880 Network Place, Chicago, Illinois 60673-1258, to provide ongoing support and maintenance services for the Neopost Mail Machine to be utilized by OhioMeansJobs-Clermont County, located at 756 Old State Route 74, Cincinnati, Ohio 45245, at a cost not to exceed \$249.42, effective 02/15/15 through 02/14/16, pursuant to and in compliance with the terms and conditions specified therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT...CHANGE ORDER NUMBER 2 TO THE CONTRACT WITH SMITH CONSTRUCTION FOR PROJECT NUMBER 2013-02 RELATIVE TO THE VILLAGE OF MOSCOW "FIFTH AND THIRD STREET DRAINAGE IMPROVEMENT" PROJECT IN CONCERT WITH THE CLERMONT COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ALLOCATION PROGRAM FOR FISCAL YEAR 2013...14-0806-001...EXECUTED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Andrew T. Kuchta, Director, Department of Community and Economic Development, with the concurrence of Stephen H. Rabolt, County Administrator, to execute Change Order Number 2 to the Contract with Smith Construction, P.O. Box 223, Fayetteville, Ohio 45118, previously ratified by the Board of County Commissioners on 10/01/14 and subsequently amended on 12/10/14, for Project Number 2013-02 relative to the Village of Moscow "Fifth and Third Street Drainage Improvement" Project, in concert with the Clermont County Community Development Block Grant (CDBG) Allocation Program for Fiscal Year 2013, which represents an extension of time of ninety (90) calendar days for the completion thereof, for a revised contract completion date of 03/31/15, for additions, deletions and/or modifications thereto as defined therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: OFFICE OF MANAGEMENT AND BUDGET...RESOLUTION NUMBER 12-15/RESOLUTION OF NECESSITY FOR PURCHASE OF MOTOR VEHICLES FOR THE USE OF THE COUNTY COMMISSIONERS; ANY COUNTY DEPARTMENT, BOARD, COMMISSION, OFFICE OR AGENCY; OR ANY ELECTED COUNTY OFFICIAL OR HIS OR HER EMPLOYEES...15-0129-003...EXECUTED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Sukie Scheetz, Director, Office of Management and Budget, with the concurrence of Stephen H. Rabolt, County Administrator, to adopt **Resolution Number 12-15** resolving to declare the necessity to purchase forty-six (46) new motor vehicles as replacement

vehicles for those departments under the jurisdiction of the Board of County Commissioners, or those elected county officials and/or his or her employees as outlined therein, at an estimated cost of \$3,197,800.00, from funds appropriated for Calendar Year 2015, pursuant to Section 307.41 of the Ohio Revised Code and in compliance with Sections 307.86 through 307.92 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...
GRANT OF WATER EASEMENT WITH RIGHT OF RE-ENTRY FOR
REPAIR AND REPLACEMENT HERETOFORE GRANTED AND
CONVEYED TO THE COUNTY OF CLERMONT, OHIO, FOR PROJECT
NUMBER 6401-60113 RELATIVE TO THE WOODVILLE PIKE WATER
MAIN REPLACEMENT PROJECT LOCATED IN GOSHEN
TOWNSHIP...15-0130-006...RATIFIED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of John R. Schramm, Construction Coordinator, with the concurrence of Chris Rowland, Assistant Sanitary Engineer, Clermont County Water Resources Department, to accept the following Grant of Water Easement with Right of Re-Entry for Repair and Replacement heretofore granted and conveyed to the County of Clermont, Ohio, for utility purposes of constructing, operating, maintaining, repairing, replacing, removing or reinstalling water utility lines, pumping equipment and all incidental fixtures required for the transportation of water in, on, under and across the property of the Grantor for Project Number 6401-60113 relative to the Woodville Pike Water Main Replacement Project located in Goshen Township, and further to authorize the County Auditor to remit payment to the Grantor in the amount as outlined below and as indicated on the Settlement Sheet attached thereto as compensation for the Permanent Easement and Right-of-Way granted thereby relative thereto and to remit payment in the amount of \$28.00, payable to J. Robert True, Clermont County Treasurer, for the recording fees required therefore:

Grantor	Parcel Number	Compensation
Jeffrey Stewart Ard 1461 Woodville Pike Loveland, Ohio 45140	11-22-09C-176.	Perm \$743.47

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...
RESOLUTION NUMBER 13-15/RESOLUTION DETERMINING TO
MAKE IMPROVEMENTS KNOWN AS PROJECT NUMBER 6401-60113
RELATIVE TO THE CONSTRUCTION, OPERATION AND
MAINTENANCE OF THE WOODVILLE PIKE WATER MAIN
REPLACEMENT PROJECT LOCATED IN GOSHEN TOWNSHIP AND
REQUEST TO ADVERTISE FOR BIDS FOR SAME...15-0130-007 AND 15-
0202-001...ADOPTED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Jeff Goetz, Project Manager, with the concurrence of Chris Rowland, P.E.,

Assistant Sanitary Engineer, Clermont County Water Resources Department, to adopt **Resolution Number 13-15** determining to make improvements relative to the construction, operation, and maintenance of the Woodville Pike Water Main Replacement Project located in Goshen Township as set forth in Exhibit A, attached thereto and made a part thereof, designated as Project Number 6401-60113, and in conformance with the detailed plans, specifications and estimates of cost and financing as herein ratified and confirmed, all of which shall be paid from one or more of any combination of the Waterworks Replacement and Improvements Fund, Waterworks Capital Improvement Fund, any portion of any federal or state grant or loan should such become available, and/or by the issuance of notes or bonds pursuant to Section 133.08 of the Ohio Revised Code, and payable from revenues derived from water rates and charges levied for the operation of the Clermont County Waterworks System and, subsequent thereto, to approve the request to advertise for bids for Project Number 6401-60113, pursuant to the plans and specifications therefore, and to authorize the Clerk of the Board to place a Legal Notice in a newspaper of general circulation on Thursday, 02/19/15, scheduling a non-mandatory Pre-Bid Meeting on Thursday, 03/12/15, at 1:00 P.M., with bids to be received until **2:00 P.M. Local Time on Thursday, 03/19/15** in the Office of the Board of County Commissioners, 101 East Main Street, Batavia, Ohio 45103, where they will be publicly opened and read aloud shortly thereafter. This notice will also be posted on Clermont County's website at the following URL link: www.clermontcountyohio.gov.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...
REQUEST TO ADVERTISE FOR BIDS FOR THE FURNISHING AND
DELIVERY OF CHEMICALS FOR THE COUNTY WATERWORKS
SYSTEM WITHIN SAME...15-0123-004...APPROVED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Mark K. Day, Assistant Director of Operations, with the concurrence of Lyle G. Bloom, P.E., Director of Utilities, Clermont County Water Resources Department, to approve the request to advertise for bids for the Furnishing and Delivery of Chemicals for the County Waterworks System, pursuant to the specifications therefore and to authorize the Clerk of the Board to place a Legal Notice in a newspaper of general circulation on 02/19/2015, with bids to be received until **2:00 P.M. Local Time on Thursday, 03/05/2015**, in the Office of the Board of County Commissioners, 101 East Main Street, Batavia, Ohio 45103-2960, where they will be publicly opened and read aloud shortly thereafter. This notice will also be posted on Clermont County's website at the following URL link: www.clermontcountyohio.gov.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...
SOFTWARE MAINTENANCE AND PRODUCT SUPPORT PROGRAM
AGREEMENT WITH N. HARRIS COMPUTER CORPORATION AKA
HARRIS COMPUTER SYSTEMS FOR THE INHANCE UTILITY
BILLING SYSTEM FOR SAME...15-0129-004...EXECUTED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Sukie Scheetz, Controller, with the concurrence of Lyle G. Bloom, P.E., Director of Utilities, Clermont County Water Resources Department, to authorize Edwin H.

Humphrey, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute a Software Maintenance and Product Support Program Agreement by and between the County of Clermont, Ohio, and N. Harris Computer Corporation aka Harris Computer Systems, whose corporate business address is 1 Antares Drive, Suite 400, Ottawa, Ontario K2E 8C4, and whose branch office address is 1010 WSW Loop 323, Tyler, Texas 75701, to provide ongoing maintenance and product support for the Inhance Utility Billing System for a period of four (4) years effective 02/01/2015 through 01/31/2019, for a total cost not to exceed \$136,901.00 as set forth in Attachment A, attached thereto and made a part thereof, pursuant to and in compliance with the terms and conditions specified therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: COUNTY SHERIFF...CONTRACT FOR LAW ENFORCEMENT SERVICES WITH THE WEST CLERMONT LOCAL SCHOOL DISTRICT FOR AMELIA HIGH SCHOOL...15-0130-001...EXECUTED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Albert J. Rodenberg, Jr., County Sheriff, with the concurrence of Stephen H. Rabolt, County Administrator, to execute a Contract for Law Enforcement Services by and between the Board of Clermont County Commissioners, the County Sheriff, and the West Clermont Local School District for the provision of one (1) contract deputy for Amelia High School located at 1351 Clough Pike, Batavia, Ohio 45103, at the annual amounts of \$85,254.70 for the first year, \$88,099.14 for the second year and \$91,061.77 for the third year; one (1) vehicle for an annual amount of \$2,266.67, plus all fuel costs relative thereto; and uniform/equipment replacement and dry cleaning for an annual amount of \$700.00, effective for a period of three (3) years commencing 01/01/15, pursuant to the terms and conditions set forth therein and in compliance with Section 311.29 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: COUNTY ENGINEER...2014 SUMMARY REPORT OF FORCE ACCOUNT PROJECTS PURSUANT TO SECTION 5543.19 OF THE OHIO REVISED CODE...14-0110-008...ACCEPTED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of Stephen H. Rabolt, County Administrator, to accept the 2014 Summary Report of Force Account Projects submitted by the Office of the County Engineer, which authorized the County Engineer to employ labor, purchase materials, and proceed by force account in the maintenance, repair, construction, and reconstruction of roads, bridges, and culverts in Clermont County, Ohio, during Calendar Year 2014, pursuant to Resolution Number 23-14 adopted by the Board of County Commissioners on 02/26/14 and in compliance with Section 5543.19 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: COUNTY ENGINEER...RESOLUTION NUMBER 14-15/RESOLUTION AUTHORIZING THE COUNTY ENGINEER TO EMPLOY LABOR, PURCHASE MATERIALS AND PROCEED BY FORCE ACCOUNT IN THE MAINTENANCE, REPAIR, CONSTRUCTION AND RECONSTRUCTION OF ROADS, BRIDGES AND CULVERTS IN CLERMONT COUNTY, OHIO...15-0120-001...ADOPTED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Patrick J. Manger, County Engineer, with the concurrence Stephen H. Rabolt, County Administrator, to adopt **Resolution Number 14-15** resolving to authorize the County Engineer to employ labor, purchase materials and proceed by force account in the maintenance, repair, construction, and reconstruction of roads, bridges and culverts in Clermont County, Ohio during Fiscal Year 2015, with the County Engineer to submit the estimates of cost before proceeding with each project to the Board of County Commissioners using the force account assessment form developed by the Auditor of State, pursuant to and in compliance with Sections 117.16 and 5543.19 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: COUNTY ENGINEER...CHANGE ORDER NUMBER 1 TO THE CONTRACT WITH JOHN R. JURGENSEN COMPANY FOR PROJECT NUMBER BA-01-02 RELATIVE TO THE ELKLICK ROADWAY STABILIZATION PROJECT LOCATED IN BATAVIA TOWNSHIP...14-0902-001...EXECUTED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Edwin H. Humphrey, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute Change Order Number 1 to the Contract with John R. Jurgensen Co., 11641 Mosteller Road, Cincinnati, Ohio 45241, for Project Number BA-01-02 relative to the Ellick Roadway Stabilization Project located in Batavia Township, which represents an increase in the amount of \$14,492.04, for a total adjusted contract price to date of \$299,952.04 for additions, deletions and/or modifications thereto as defined therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: COUNTY ENGINEER...CHANGE ORDER NUMBER 1 TO THE CONTRACT WITH EAGLE BRIDGE CO. FOR PROJECT NUMBER PID #95745 RELATIVE TO THE DESIGN/BUILD PROJECT OF THE JACKSON PIKE BRIDGE (BRIDGE NUMBER C62-5.36) DECK REPLACEMENT PROJECT LOCATED IN JACKSON TOWNSHIP...14-0312-003...EXECUTED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Edwin H. Humphrey, President of the Board of

County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute Change Order Number 1 to the Contract with Eagle Bridge Co., 800 South Van Demark Road. P. O. Box 59, Sidney, Ohio 45365, previously ratified by the Board of County Commissioners on 06/04/14, for Project Number PID #95745 relative to the Design/Build Project of the Jackson Pike Bridge (Bridge Number C62-5.36) Deck Replacement Project located in Jackson Township, which represents an increase in the amount of \$22,901.76, for a total adjusted contract price to date of \$986,031.76, for additions, deletions and/or modifications thereto as defined therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: BOARD OF COUNTY COMMISSIONERS/THE TELECOMMUNICATIONS DIVISION...RELEASE OF PERFORMANCE BOND NUMBER 285040924 WITH LIBERTY MUTUAL INSURANCE COMPANY AND ACCEPTANCE OF PERFORMANCE BOND NUMBER 800014736 WITH ATLANTIC SPECIALTY INSURANCE COMPANY AS SURETY FOR THE CONTRACT WITH CINCINNATI BELL TELEPHONE COMPANY, LLC RELATIVE TO MULTIPLE TELECOMMUNICATIONS VOICE AND DATA TRANSPORT SERVICES FOR SAME ...12-0420-001...RATIFIED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Stephen H. Rabolt, County Administrator, to authorize the release of Performance Bond Number 285040924 with Liberty Mutual Insurance Company and to accept Performance Bond Number 800014736 with Atlantic Specialty Insurance Company as Surety for the Contract with Cincinnati Bell Telephone Company, LLC, 221 East Fourth Street, P.O. Box 2301, Cincinnati, Ohio 45202 for Multiple Telecommunications Voice and Data Transport Services heretofore ratified by the Board of County Commissioners on 07/24/12 and further to authorize Edwin H. Humphrey, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute notification thereof to Liberty Mutual Insurance Company, 175 Berkeley Street, Boston, Massachusetts 02116 affirming the release thereof accordingly.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: BOARD OF COUNTY COMMISSIONERS...TUITION ASSISTANCE AGREEMENT FROM A CLERMONT COUNTY EMPLOYEE...11-0325-007...EXECUTED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Yvonne Smith, Benefits Coordinator, with the concurrence of Stephen H. Rabolt, County Administrator, to execute a Tuition Assistance Agreement submitted by the following employee for participation in the Clermont County Tuition Assistance Program and to authorize reimbursement in the amount as outlined below, pursuant to Section 4.12 of the Clermont County Personnel Policy and Procedures Manual:

Department/Employee	Course Name	Amount
County Treasurer Jeannie M. Zurmehly	Introduction to MicroEconomics	\$499.50

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent

IN RE: BOARD OF COUNTY COMMISSIONERS...MEMORANDUM OF CONTINUATION FOR THE MULTIPLE YEAR CONTRACT WITH EYEMED VISION CARE FOR VISION CARE BENEFITS FOR 2015...14-1013-006...APPROVED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Thomas J. Eigel, Assistant County Administrator, with the concurrence of Stephen H. Rabolt, County Administrator, to approve the Memorandum of Continuation of the existing contract, Policy VC-19 effective January 1, 2011, by and between the Board of Commissioners, County of Clermont, Ohio, and EyeMed Vision Care, 4000 Luxottica Place, Mason, Ohio 45040, policy underwritten by Fidelity Security Life Insurance Company, for vision care services, for the period January 1, 2015 through December 31, 2015, pursuant to and in compliance with the terms and conditions set forth therein *and contingent upon the issuance and receipt of a purchase order therefore.*

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: BOARD OF COUNTY COMMISSIONERS...AMENDMENT #3 TO THE 2012 PLAN MANAGEMENT AGREEMENT WITH HUMANA INSURANCE COMPANY FOR THE PROVISION OF ADMINISTRATIVE SERVICES RELATIVE TO THE CLERMONT COUNTY EMPLOYEE MEDICAL HEALTHCARE PLANS FOR CALENDAR YEAR 2015 RELATIVE THERETO...11-1004-003...EXECUTED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Thomas J. Eigel, Assistant County Administrator, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Edwin H. Humphrey, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute Amendment #3 to the 2012 Plan Management Agreement for Administrative Services, previously approved by the Board of County Commissioners on 06/27/2012, and subsequently amended on 03/6/2013 and 04/02/2014, by and between Clermont County and Humana Health Plan, Inc., 500 West Main Street, Louisville, Kentucky 40202, for the provision of administrative services relative to the 2015 Employee Medical Healthcare Plans for all eligible Clermont County employees and dependents, with the compensation for said services defined in Item F2.1 entitled 'General', attached thereto and made a part thereof, effective for the period of 01/01/15 through 12/31/15, pursuant to and in compliance with the terms and conditions set forth therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: BOARD OF COUNTY COMMISSIONERS... AMENDMENT NUMBER 3 TO THE GROUP STOP-LOSS POLICY WITH HUMANA INSURANCE COMPANY FOR THE PROVISION OF INDIVIDUAL AND AGGREGATE STOP-LOSS INSURANCE FOR ALL ELIGIBLE

**CLERMONT COUNTY EMPLOYEES AND THEIR COVERED
DEPENDENTS FOR CALENDAR YEAR 2015...14-0305-
003...EXECUTED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Yvonne Smith, Benefits Coordinator, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Edwin H. Humphrey, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute Amendment Number 3 to the Group Stop-Loss Policy, Policy Number 594390, by and between the County of Clermont, Ohio, and Humana Insurance Company, 500 West Main Street, Louisville, Kentucky 40202, previously ratified by Robert E. Sander, former Director of Human Resources, on behalf of the Board of Clermont County Commissioners, on 12/21/2012, effective 01/01/2013, and with Amendment Number 2 ratified by the Board of Clermont County Commissioners on 04/02/2014, for the continued provision of individual and aggregate stop-loss insurance for all eligible Clermont County employees and their dependents, effective for the period of 01/01/2015 through 12/31/2015, at the monthly premium rates as identified therein, pursuant to and in compliance with the terms and conditions set forth therein **and contingent upon the issuance and receipt of a purchase order therefore.**

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: BOARD OF COUNTY COMMISSIONERS...NPOS AND CDHP
SUMMARY PLAN DESCRIPTION AUTHORIZATIONS WITH
HUMANA INSURANCE COMPANY FOR THE PROVISION OF
MEDICAL AND PRESCRIPTION DRUG COVERAGE
ADMINISTRATIVE SERVICES FOR ALL ELIGIBLE EMPLOYEES
AND THEIR DEPENDENTS FOR CALENDAR YEAR 2015...14-1223-
001...EXECUTED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Yvonne Smith, Benefits Coordinator, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Edwin H. Humphrey, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute the NPOS and CDHP Summary Plan Description Authorizations by and between the County of Clermont, Ohio, and Humana Insurance Company, 500 West Main Street, Louisville, Kentucky 40202, for the provision of Medical and Prescription Drug Coverage Administrative Services for all eligible Clermont County employees and their dependents as defined in the Humana NPOS and CDHP Summary Plan Descriptions identified as SFCCN14 and SFCCEHD1, respectively, attached thereto and made a part thereof, effective for the period of 01/01/15 through 12/31/15, pursuant to and in compliance with the terms and conditions set forth therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: BOARD OF COUNTY COMMISSIONERS...DESIGNATION OF
ALTERNATE FOR COMMISSIONER EDWIN H. HUMPHREY TO
SERVE ON THE OHIO-KENTUCKY-INDIANA REGIONAL COUNCIL
OF GOVERNMENTS EXECUTIVE COMMITTEE FOR CALENDAR
YEAR 2015...15-0210-001...APPROVED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation to designate Andrew T. Kuchta, Director, Clermont County Department of Community and Economic Development, to serve as the Alternate for Commissioner Edwin H. Humphrey on the Ohio-Kentucky-Indiana Regional Council of Governments Executive Committee for Calendar Year 2015 to replace Clermont County Commissioner David H. Uible thereon.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION AUTHORIZING THE PREPARATION AND PROCESSING OF RECORD ONLY PERSONNEL ACTION FORMS AND MUNIS ENTRIES FOR ALL ELIGIBLE NON-BARGAINING EMPLOYEES TO REFLECT WAGE/SALARY INCREASE CALCULATIONS IN CONCERT WITH THE 2014 ANNUAL EVALUATION PERIOD RELATIVE THERETO...15-0209-003...APPROVED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Thomas J. Eigel, Assistant County Administrator, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize the preparation and processing of record only personnel action forms for all eligible non-bargaining employees under the jurisdiction of the Board of County Commissioners to reflect the salary/wage increases based on merit performance evaluations and calculations as prepared for the evaluation period of 01/01/14 through 12/31/14 and further to direct all departments under the jurisdiction of the Board of County Commissioners to prepare the MUNIS entries accordingly in and as it relates thereto, with the respective increases as outlined in the matrices attached thereto and made a part thereof to be effective as of 12/22/14.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...ADDENDUM TO THE COLLECTIVE BARGAINING AGREEMENT BETWEEN CLERMONT COUNTY COMMISSIONERS, DEPARTMENT OF JOB AND FAMILY SERVICES AND AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, OHIO COUNCIL 8, LOCAL 3536 AND PREPARATION OF RECORD ONLY PERSONNEL ACTION FORMS FOR BARGAINING UNIT EMPLOYEES RELATIVE THERETO...13-0131-002...EXECUTED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute an Addendum to the Collective Bargaining Agreement by and between the County of Clermont, Ohio, and the American Federation of State, County and Municipal Employees (AFSCME), Ohio Council 8, Local 3536, representing the Bargaining Unit Employees of the Clermont County Department of Job and Family Services, for the period of 01/01/13 through 12/31/15, previously ratified by the

Board of County Commissioners on 02/20/13 and subsequently amended on 03/24/14, *which amends Article 29 entitled Wages for Calendar Year 2015, reflecting a 2.35% increase in base rates of pay for all eligible employees as set forth in Appendix B, attached thereto and made a part thereof, effective 12/22/14,* pursuant to and in compliance with the terms and conditions specified therein, with all other terms and conditions of the referenced agreement to remain in full force and effect and, further, to authorize Human Resources to prepare record only personnel action forms for Bargaining Unit Employees of the Clermont County Department of Job and Family Services to adjust their rates of pay accordingly.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO
APPROVE FINANCIAL/BUDGETARY ACTIONS FOR FISCAL YEAR
2015...APPROVED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Office of Management and Budget, with the concurrence of Stephen H. Rabolt, County Administrator, to resolve to approve and authorize financial/budgetary actions pursuant to Ohio Revised Code Section 5705.40 as they relate to changes in the Annual Appropriation (**Resolution Number 165-14**) for Fiscal Year 2015, including legal level of control, and/or interfund transactions pursuant to Sections 5705.13 through 5705.14 of the Ohio Revised Code as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2015

<u>FUND</u>	<u>ORGANIZATION - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
ENHANCED WIRELESS 911	Enhanced Wireless 9 1 1 OTHER EXPENSES 2542 - 04 - 01 - 113000 - 530000 –	\$ 395,000.00
ENHANCED WIRELESS 911	Enhanced Wireless 9 1 1 OTHER EXPENSES 2542 - 04 - 01 - 113000 - 530000 -	\$ 123,900.00

BUDGET TRANSFER OF FUNDS FOR FISCAL YEAR 2015

<u>FUND</u>	<u>FROM: ORGANIZATION - OBJECT – ACCOUNT</u>	<u>TO: ORGANIZATION - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
WATER REVENUE	Water Treatment REGULAR SALARY 6001 - 11 - 01 - 143000 - 511200 -	Water Treatment RETIREMENT PAYOUT 6001 - 11 - 01 - 143000 - 513200 -	\$ 3,400.00

REIMBURSEMENT OF FUNDS FOR FISCAL YEAR 2015

<u>FROM: FUND - OBJECT – ACCOUNT</u>	<u>TO: FUND - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
PUBLIC ASSISTANCE REIMBURSEMENTS OUT SPEC REV 2401 - 06 - 01 - 081000 - 703200 -	CHILDRENS SERVICES REIMBURSEMENTS IN FROM SP REV 2402 - 06 - 01 - 085000 - 483200 -	\$ 58,155.40
CHILD SUPPORT ENFORCEMENT REIMBURSEMENTS OUT SPEC REV	PUBLIC ASSISTANCE REIMBURSEMENTS IN FROM SP REV	\$ 31,754.56

2403 - 06 - 01 - 086000 - 703200 - WORKFORCE DEVELOPMENT REIMBURSEMENTS OUT SPEC REV	2401 - 06 - 01 - 081000 - 483200 - PUBLIC ASSISTANCE REIMBURSEMENTS IN FROM SP REV	\$ 26,680.21
2404 - 06 - 01 - 087000 - 703200 - PUBLIC ASSISTANCE REIMBURSEMENTS OUT SPEC REV	2401 - 06 - 01 - 081000 - 483200 - CHILDRENS SERVICES REIMBURSEMENTS IN FROM SP REV	\$ 3,040.00
2401 - 06 - 01 - 081000 - 703200 -	2402 - 06 - 01 - 085000 - 483200 -	

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: REQUESTS FROM VARIOUS DEPARTMENTS TO JOIN
PROFESSIONAL ORGANIZATIONS AND AUTHORIZATION FOR
REIMBURSEMENT OF ROUTINE TRAVEL EXPENSES RELATIVE
THERETO...APPROVED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Requests from various departments to join professional organizations and to authorize payment of the annual dues in the amounts outlined below for membership therein, pursuant to Section 325.21 of the Ohio Revised Code and to authorize reimbursement of **routine travel expenses** associated therewith (*excluding expenses for overnight accommodations, meals for more than one day, registration fees, tuition, and/or transportation by common carrier*) pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

Elected Official or Department/Employee	Organization	Annual Dues	Term
County Sheriff Two (2) Undercover Agents DC# 15-0205-002	Midwest Gang Investigators Association	\$50.00	01/01/15 through 12/31/15

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF
EXPENSES RELATIVE TO SAME...APPROVED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Stephen H. Rabolt, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2015 and any and all amendments subsequent thereto:

CLERMONT COUNTY JUVENILE COURT

Judge James A. Shriver: Two (2) days – Columbus, Ohio – Knox County Juvenile Court-Intercourt Conference Committee – 31st Annual Intercourt Conference entitled: “Dare to Inspire” – Total expenses for lodging (\$200.00), meals (\$60.00), mileage (\$143.75), and registration (\$100.00) estimated not to exceed \$503.75.

COUNTY SHERIFF

Justin Goslin, Doug Scott, and Ryan Patton: Three (3) days – Blue Ash, Ohio –Cincinnati-

Hamilton County Homeland Security Course entitled: "Law Enforcement Active Shooter Emergency Response (Train-the Trainer)" – Total estimated expenses not to exceed \$0.00.

Justin Goslin: Two (2) days – Xenia, Ohio – Taser Training Academy Training entitled: "TASER Conducted Electrical Weapon Instructor Course" – Total expenses for registration (\$350.00) estimated not to exceed \$350.00.

Kate Henson: Two (2) days – Columbus, Ohio – James G. Jackson Training Academy Course entitled: "Advanced Roadside Impaired Driving Enforcement" – Total estimated expenses not to exceed \$0.00.

Tyler Kramer: One (1) day – Lexington, Ohio – Mid-Ohio Sports Car Training entitled: "Mid-Ohio Advanced Emergency Vehicle Operations" – Total estimated expenses not to exceed \$0.00.

Samantha Heist, Cassie Dean, and Tara Nieter: One (1) day – London, Ohio – Ohio Peace Officers Training Academy Course entitled: "Cell Block Survival-The Tactical Edge for Corrections" – Total expenses for registration (\$387.00) estimated not to exceed \$387.00.

COUNTY AUDITOR

Linda Fraley, Chuck Tilbury, Cindy Hawk, Chris Mehlman, and Jennifer Hartley: Four (4) days – Atlanta, Georgia – Connect 2015 Tyler Technologies-Users' Conference – Total expenses for airfare (\$2,500.00), lodging (\$3,625.00), meals (\$1,120.00), registration (\$1,550.00), and other (\$715.00) estimated not to exceed \$9,510.00.

COUNTY TREASURER

Connie Bare and Donna Stegall: Four (4) days – Atlanta, Georgia – Tyler Technologies 2015 Conference – Total expenses for airfare (\$1,100.00), lodging (\$1,450.00), meals (\$448.00), registration (\$1,550.00), and other (\$245.00) estimated not to exceed \$4,793.00.

J. Robert True and Connie Bare: One (1) day – Cincinnati, Ohio – Clermont Chamber of Commerce 2015 Annual Meeting and Business Excellence Awards Luncheon – Total expenses for registration (\$110.00) estimated not to exceed \$110.00.

CLERMONT COUNTY FACILITIES MANAGEMENT/FLEET MAINTENANCE DIVISION

Jennifer Morgan: One (1) day – Indianapolis, Indiana – National Association of Fleet Administrators-Tri-State Chapter Meeting – Total estimated expenses not to exceed \$0.00.

DEPARTMENT OF JOB AND FAMILY SERVICES

Tim Dick: Two (2) days – Columbus, Ohio – Public Children's Service Association of Ohio Executive Membership Meeting and Legislative Breakfast – Total expenses for lodging (\$126.00), meals (\$100.00), registration (\$120.00), and other (\$40.00) estimated not to exceed \$386.00.

Theresa Ellison, Christina Strasel, Julie Spreen, and Jemina Ott: One (1) day – Cincinnati, Ohio – Ohio Child Support Director's Association-Uniform Interstate Family Support Act Border Meeting – Total expenses for mileage (\$29.90), registration (\$120.00), and other (\$5.00) estimated not to exceed \$154.90.

BOARD OF COUNTY COMMISSIONERS

Edwin H. Humphrey: Two (2) days – Columbus, Ohio – County Commissioners Association of Ohio Meeting – Total expenses for meals (\$56.00), mileage (\$115.00), and other (\$20.00) estimated not to exceed \$191.00.

Edwin H. Humphrey: Five (5) days – Washington, D.C. – National Association of Counties (NACo) Legislative Conference – Total expenses for airfare (\$188.20), meals (\$355.00), mileage (\$37.38), and other (\$200.00) estimated not to exceed \$780.58.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: PERSONNEL ACTIONS*

* THE OFFICIAL RECORD OF PROCEEDINGS OF THE BOARD OF COUNTY

COMMISSIONERS OF CLERMONT COUNTY, OHIO, RELATIVE TO PERSONNEL ACTIONS IS AVAILABLE FOR PUBLIC INSPECTION UPON REQUEST MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME.

LET THE RECORD SHOW: THAT THE PRESIDENT OF THE BOARD OF COUNTY COMMISSIONERS RECESSED REGULAR SESSION AT 10:48A.M. TO BE RECONVENED FOLLOWING THE PREPARATION OF THE REGULAR SESSION MINUTES.

LET THE RECORD SHOW: THE BOARD RECONVENED REGULAR SESSION AT 10:59 A.M.

IN RE: MINUTES OF REGULAR SESSION...APPROVED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation to approve the minutes of Regular Session of **02/11/14**.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

IN RE: ADJOURNMENT...APPROVED

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session at 10:59 A.M. until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent

**BOARD OF COUNTY COMMISSIONERS
CLERMONT COUNTY, OHIO**

EDWIN H. HUMPHREY, ABSENT

ROBERT L. PROUD, VICE PRESIDENT

DAVID H. UIBLE, MEMBER

JUDITH KOCICA, CLERK OF THE BOARD

02/11/15
DATE APPROVED